

**Greater Albany SD 8J**  
**Board Policy**

Code: **BH/BHA**  
Adopted: 7/9/79  
Revised/Readopted: 3/12/03, 6/03/04  
Orig. Code(s): BP 1230

**Orientation of New Board Members**

The Board and its staff shall assist each new member to understand the Board's functions, policies and procedures and issues. The following methods shall be employed:

1. The electee or appointee shall be given materials on the role of a member of the Board;
2. The electee or appointee shall be invited to attend Board meetings to observe the operation of the Board but will not be a voting member;
3. The superintendent will supply material pertinent to meetings and will explain its content;
4. The incoming member shall be invited to meet with the superintendent and other administrative personnel through arrangement with the superintendent, to discuss services they perform for the district;
5. A copy of the Board's policies, Board priorities, long range plans, district adopted budget and a copy of the Oregon School Board Handbook shall be given the electee or appointee by the superintendent;
6. The electee shall be encouraged to participate in conferences and professional development activities sponsored by the Oregon School Boards Association;
7. The members of the Board will serve as mentors to newly elected or appointed Board members;
8. The newly elected or appointed Board member will receive all reports and communications normally sent to Board members.

END OF POLICY

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Legal Reference(s):

[ORS 332.107](#)