

**Greater Albany SD 8J**  
Administrative Regulation

Code: **CBB-AR**  
Adopted: 7/23/79  
Revised/Readopted: 3/12/01  
Orig. Code(s): BP 2210

**Recruitment and Appointment of the Superintendent**

The procedures for hiring a new superintendent will include the following steps:

1. Advertising the position opening and publicizing the qualification requirements of the position;
2. Inviting the public to discuss the qualifications with the Board at an open meeting;
3. Screening of applicants in executive session by the Board or a committee appointed by majority vote of the Board;
4. Interviewing final applicants by the total Board;
5. Selecting the superintendent-elect in an executive session of the Board;
6. Finalizing action on the appointment in a public meeting of the Board after a public discussion on the selection.