

Greater Albany SD 8J
Administrative Regulation

Code: **DB-AR(2)**

Revised/Reviewed: 5/4/94; 3/12/01; 8/13/07;
7/27/11

Orig. Code(s): AR7410; AR7410A

Procedure to Carry Over Funds

In order to encourage efficient and effective use of district resources, schools may carry over up to 20 percent of their current fiscal year non-staff allocation to the following fiscal year. Any expenditure authority remaining (up to the 20 percent limit) will be automatically included in the following year appropriation.

District level departments may submit to the director of business by May 15 of each year, a request to carry over unspent current fiscal year expenditure authority to the following fiscal year. The request should include the amount as well as the district purpose for carrying the funds forward.