

**Greater Albany SD 8J**  
Administrative Regulation

Code: **DBD-AR**  
Adopted: 10/7/02

### **Defunded Programs**

The School Board may decide to eliminate funding for a school program that has been operated by the district. It will be the district's general procedure to determine whether patrons are interested in finding alternative ways to continue the program after funding has been eliminated. Two alternatives are to reinstate the program as a district function with outside funding, or to eliminate the program and allow it to shift to a nondistrict agency.

#### **Reinstating a program with outside funding:**

If a group wants to reinstate a program with outside funding, the group will work with school and district administration to develop an action plan. Principals will designate approved groups for this purpose. The action plan must receive approval from the administration of the school(s) involved, the superintendent and the school Board. The action plan should address the following:

- The amount of money needed to reinstate the program;
- The date by which the money must be deposited with the district;
- The level of staffing for the program;
- The level of nonstaff support for the program;
- Any changes to be made in the program.

The action plan must comply with the following:

- Groups that are raising funds will obtain approval for their activities from the administration of the school(s) involved and will coordinate fund raising with the school(s);
- Staff members of the program will be district employees who are paid through the district payroll system;
- Negotiated contracts with employee groups will be honored;
- If district vehicles are used to transport students, district staff must drive those vehicles;
- The district will determine the level of supervision needed for the program;
- The program will be considered district sponsored and will be covered by the district's liability policy.

When reinstating a program that has operated at two or more schools, the district will strive to reinstate it at all of those schools.

The district is solely responsible for the operation of district-sponsored programs.

**Defunding a program with no reinstatement plan:**

When the district determines that it will not pursue outside funding for a defunded program, the program and related responsibilities may be assumed by a nondistrict agency. In this case, no action plan is required. Such programs will not be considered to be district sponsored. The agency picking up the program will be responsible for all costs and will assume all liability risks. The agency may ask the district for preference in scheduling the use of district facilities.