

**Greater Albany SD 8J
Board Policy**

Code: **DBEA**
Adopted: 7/23/89
Revised/Readopted: 3/12/01, 8/8/05
Orig. Code(s): BP 7100

Budget Committee

The budget committee will be composed of five Board members and five electors appointed by the Board. The term of office for the appointed citizens shall be three years. The terms shall be staggered so that, as near as practicable, one-third of the terms of the appointed members end each year. The members of the Budget Committee shall be appointed from the community “at-large.”

The duties of the budget committee shall include:

1. Election of a presiding officer from among its members;
2. Examination and approval, or revision of the proposed budget;
3. Submittance of a committee-approved estimated budget to the Board; and
4. Holding all meetings in public sessions;
5. The budget committee will annually adopt a budget calendar which identifies dates and deadlines required for the legal presentation and adoption of the budget.

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. The budget committee will determine levels of spending, but will not determine programs.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action item.

Budget committee members will be provided with data for the ensuing year such as the district goals established by the Board and other pertinent material bearing on the preparation of a school budget.

The Board will be responsible for ensuring that the budget committee fulfills all of its duties as required.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)

[ORS 192.610 - 192.710](#)

[ORS 294.336](#)

Cross Reference(s):

[BDE](#) - Public Hearings