

# Greater Albany SD 8J Administrative Regulation

Code: **EBAC-AR(1)**  
Adopted: 5/21/92  
Revised: 3/12/01, 4/27/09  
Orig. Code(s): AR 7610-A

## Safety Committee Organization

### Centralized Safety Committee

1. Committee Formation and Membership
  - a. The committee will be composed of one representative from each district site, risk manager and the physical plant director.
  - b. The committee will meet at least monthly.
  - c. All committee members will be paid their regular salary or will be provided release/compensatory time as appropriate to attend training and meetings.
  - d. The district safety officer will be responsible for the coordination of the committee. This will include overseeing the implementation of corrective action approved by the committee.
  - e. Minutes will be prepared and distributed to all committee members and all administrators.
2. Committee Duties and Functions
  - a. Develop a safety program that is in compliance with Oregon Administrative Rule covering the Oregon Safe Employment Act.
  - b. Review building safety issues.
  - c. Review the district's worker compensation accidents/claims.
  - d. Evaluate district policies and procedures that effect a healthy and safe workplace. Make written recommendations for change when determined appropriate.
  - e. Develop and oversee safety in-service activities.
3. Committee Authority
  - a. Policy Issues: The committee's authority on policy issues is strictly advisory. Any recommended changes in district policy need to be presented to the superintendent.
  - b. Nonpolicy Issues: The committee has the authority to resolve nonpolicy issues relating to safety items needing to be corrected and providing safety training. This authority includes the responsibility to keep the immediate supervisors informed. The committee will have funds available to resolve these issues. Annually, a budget will be established for the committee.