

Greater Albany SD 8J
Administrative Regulation

Code: **EEA-AR(3)**
Adopted: 11/21/90
Revised: 3/12/01, 8/13/07
Orig. Code(s): AR 5410, AR 5410-
A

Student Transportation

Eligible School Bus Riders

The definition for eligible school bus riders shall be all those students who live outside the walk-in boundaries for their school in accordance with Board policy EEA, Student Transportation Services.

Ineligible School Bus Riders

The definition for ineligible school bus riders shall be all those students who live within the walk-in boundaries for their school in accordance with Board policy EEA, Student Transportation Services.

Bus Passes for Ineligible School Bus Riders

The district will provide bus passes for ineligible school bus riders under the following conditions:

1. Space must be available on the regular bus route without displacing eligible school bus riders or overcrowding the bus;
2. Bus passes will be honored only at existing stops for eligible school bus riders;
3. The district reserves the right to revoke the bus pass for any reason. If the reason is for improper behavior on the bus it will be with no advance warning. If the reason is for overcrowding, the district will give two days written advance notice;
4. Passes will be issued on a lottery basis after approval of the application. The passes are for the current school year and must be reapplied for in subsequent years;
5. If passes need to be revoked because of overcrowding they will be revoked in reverse order of issuance;
6. Bus passes will be issued under the following procedures:
 - a. The parent or guardian¹ will complete an application form requesting the issuance of a bus pass. This form will include a statement listing the conditions under which the pass will be issued;
 - b. Both the principal and district transportation supervisor must approve the application before the pass issued.

¹As used in this policy, the term parent includes legal guardian or person in a personal relationship. The status and duties of a legal guardian are defined in ORS 125.005(4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parents also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).

Bus Pass Application for Ineligible School Bus Rider

Student Name _____ School _____

Address _____ Grade _____

Parent or Guardian Name _____ Phone _____

Bus # _____ Existing Pickup Location _____

The above-named parent or guardian is requesting that their student be granted a school bus pass for ineligible bus riders under the following conditions:

1. Space must be available on the regular bus route without displacing eligible school bus riders or overcrowding the bus;
2. Bus passes will be honored only at existing stops for eligible school bus riders;
3. The district reserves the right to revoke the bus pass for any reason. If the reason is for improper behavior on the bus it will be with no advance warning. If the reason is for overcrowding, the district will give two days written advance notice;
4. Passes will be issued on a lottery basis after approval of the application. The passes are for the current school year and must be reapplied for in subsequent years;
5. If passes need to be revoked because of overcrowding they will be revoked in reverse order of issuance.

Parent or Guardian Signature _____ Date _____

Lottery # _____ Order Drawn _____ Date Approved to Ride _____

Principal's Signature _____ Date _____