

Greater Albany SD 8J
Administrative Regulation

Code: **GBI-AR**
Revised/Reviewed: 7/28/17

Internet-Sourced Crowdfunding Solicitation

All district or school internet-sourced crowdfunding, or other similar types of monetary solicitation, shall be in compliance with all district fund-raising policies, requiring preapproval from the principal. Without prior approval, the school or district name may not be used on the crowdfunding site to solicit donations. The only sites authorized for crowdfunding are donorschoose.org and howdowe.org.

The principal shall monitor the internet-sourced crowdfunding site to ensure that no student information is disclosed improperly and no images are used without permission.

All district or school fund raising shall follow appropriate internet policies and acceptable use guidelines¹.

All technology purchases or request for purchase will be approved by the director of technology.

All non-monetary items obtained become property of the district and all inventory procedures apply.

All monetary donations shall be recorded in the proper school or district fund. No school or district banking information shall be given out. A check will be requested to be mailed to the school in the name of the school and not to the individual.

A file will be maintained by the principal that documents the principal approval, details of the project, a print out of the website, copies of all agreements and permission forms, copies of any checks of monetary donation received as well as the inventory listing non-monetary donations.

¹Board policy IIBGA - Electronic Communications System and the accompanying administrative regulation, IIBGA-AR.