

**Greater Albany SD 8J**  
**Administrative Regulation**

Code: **IGBHA-AR(2)**  
Adopted: 3/12/01  
Revised: 8/13/07; 11/22/10

**Evaluation of Alternative Education Programs - District Summary**

The district's alternative education programs evaluator should complete the following and file with materials submitted by the alternative program coordinator. A copy of this report will be provided to the program coordinator.

Program Name \_\_\_\_\_ Date \_\_\_\_\_

Program Coordinator \_\_\_\_\_

**Staff Criteria**

1. Instructors are licensed or have demonstrated competence.
2. Instructors have successfully completed criminal records checks.

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Curriculum and Instruction Criteria**

1. Students are assessed and appropriately placed for instruction in a timely manner.
2. Instruction is designed to meet the needs of individual students.
3. Instructional materials are available to assist learners.
4. Students have an opportunity to earn credit.
5. Students receive instruction in the state academic content standards to earn diploma credits.
6. Oregon Statewide Assessments are administered and results are reported to students, parents or guardians<sup>1</sup> and the district.
7. Students receive, at least annually, a report of academic progress.

Meets criteria  Does not meet criteria

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<sup>1</sup>As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Nondiscrimination Criteria**

1. Programs follow all legal requirements with regard to training, posting, materials and practices.
2. Enrollment opportunities and instructional programs do not lawfully discriminate on the basis of age, race, color, national origin, gender, marital status, religion or disability.
3. Plans are developed to comply with special education rules and regulations in cooperation with the student’s resident district.

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Administration Criteria**

1. Student registration procedures and records are complete and handled with confidentiality.
2. Student attendance is monitored, recorded and reported appropriately.
3. A tuition and fees structure, if used, is published and available for review by contracting agencies.
4. The program complies with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, ORS 339.141, ORS 339.147 and ORS 339.155).
5. The contract is reviewed at least annually to verify that student learning needs are being met.
6. The program is registered with the Oregon Department of Education.
7. The program complies with any statute, rule or school district policy specified in the contract with the alternative education program and contract termination is the stated consequence for noncompliance.

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student Management Criteria**

1. Discipline and student management is positive and effective.

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Site Evaluation Criteria**

- 1. Facilities and grounds comply with all health and safety requirements.
- 2. The program has developed an effective site evacuation plan and regularly practices evacuation procedures.

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Expenditure Criteria**

- 1. Does the district comply with Oregon Revised Statutes regarding expenditures (ORS 336.635 (2))?

Meets criteria  Does not meet criteria

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
District Evaluator Signature