

**Greater Albany SD 8J**  
**Administrative Regulation**

Code: **IGBHB-AR**  
Adopted: 1/25/93  
Revised: 3/12/01, 8/13/07  
Orig. Code(s): BP 6600-E

**Establishment of Alternative Education Programs**

Proposals for the establishment of an alternative education program shall be submitted in writing to the superintendent.

“Alternative education program” means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the district and the state.

The following alternatives are available for students. Information regarding specific procedures related to these alternatives may be obtained from the school counselors or administrators.

1. A student may waive selected courses by successfully completing approved alternate courses. Credit is not awarded for any course that is waived.
2. A student may receive a course credit by completing a course of study without participating in the regular classroom setting. The course of study can be either in the school’s curriculum but not at a time available to the student, or not in the school’s curriculum. The requirements for such course credit will be stringent and the procedures will require regular monitoring by the building principal or designee. Course credit earned will be equal to the course credit offered in the curriculum, or if not established in the curriculum, credit will be determined by the principal.
3. Credit for experiences in which the majority of learning is supervised by other than district employees in a setting removed from school district buildings and grounds will be allowed by the following programs:
  - a. Simultaneous enrollment in another educational institution.

Units earned will be carefully supervised by the building principal or designee and will be for courses of study which meet the state minimum requirements. If the courses are available within the district curriculum, the student will be expected to earn those units within the district schools, unless other circumstances prohibit.
  - b. Directed Cooperative Work Experience

Units of credit earned (a maximum of two units per school year) will be carefully supervised by the Work Experience Supervisor.

The unit of credit shall be earned within that planned educational or career program and specifically agreed to by student, parent or guardian<sup>1</sup>, school and another educational institution, agency or business enterprise. Application must be approved by the building principal or designee prior to entering these programs.

c. Internships

This allows a student to participate in work-related experiences that are exploratory as well as career oriented.

Internship experiences must be arranged in advance and approved by the building principal or designee prior to the student's participation. The intern experience will be closely supervised and will require the student to make regular reports of activities and experiences.

d. Credit by Assessment

A student may receive credit for selected courses by completing a district approved assessment with a pre-determined level of success. The course and the credit earned will be displayed on the student transcript.

e. Albany On-line

Students who are interested in accessing advanced coursework not available at the resident school, or who are in need of credit recovery and lack access to opportunities at their resident school, may contact the Alternative Learning Opportunities Coordinator for on-line coursework. Registration in on-line opportunities will be with the recommendation and approval of the student's resident school.

f. Other alternative options as may be deemed appropriate by the administration.

4. The total number of credits which any student may earn through off-campus experiences not directly supervised by the school staff shall be determined by the district. The exact number of allowable credits will depend on the student's educational program and the availability of off-campus programs which support the student's needs and goals.

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<sup>1</sup>As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).