

**Greater Albany SD 8J
Administrative Regulation**

Code: **IKFA-AR**
Revised/Reviewed: 7/80; 9/27/04; 8/13/07;
4/14/14
Orig. Code(s): AR 6620; ST 6600-F; AR
6601-B

Early Graduation

A student wishing to graduate from high school in less time than the ordinary grade 9-12 sequence may request permission to complete graduation requirements on an altered schedule. The student and his/her parents or guardians¹ will consult with high school guidance personnel to develop a graduation plan. Their intention to accomplish this plan will be stated in writing to the high school principal.

Students must complete the graduation requirements established by the School Board and meet all of the requirements for a diploma or certificate of completion as modified by their counselor and principal.

The attached form will be used in requesting an early graduation.

¹As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005 (18).

Request for Early Graduation

Student Name _____

Date of Application _____

Proposed Date of Last School Attendance _____

I submit this petition as a request for early graduation.

I have read Board Policy IKF, Graduation Requirements and Administrative Regulation IKF-AR(1), Graduation Requirements. I believe that I will meet the criteria as specified. I have attached the following documents as proof of my progress:

- Copy of high school transcript
- Verification that I have met the Essential Skills requirements for Reading, Writing, and Mathematics through an approved State assessment option.
- Copy of my personal education plan, including pathway courses and activities
- A written statement supporting my belief that early graduation is the best available option for me to continue my education.

Signature

Date

As parent/guardian of _____, I support this petition for early graduation.

Signature

Date

As counselor, I do do not support this request.

Signature

Date

As principal, I approve deny this request.

Signature

Date