

**Greater Albany SD 8J**  
**Board Policy**

Code: **IKFAA**  
Adopted: Unknown  
Revised/Readopted: 3/12/01, 9/27/04  
Orig. Code(s): 6600 C

**Personalized Career Diploma**

Diploma requirements for a Personalized Career Diploma.

- I. Option #1: A student may earn a regular high school diploma upon successful completion of all regular graduation requirements including attendance and units of credit.
- II. Option #2: A student may earn a Personalized Career Diploma.
  - A. Upon completion of a minimum of 24 units in adjusted and/or regular courses. However, an IEP, ESL or other district team may elect to exempt the required areas of study and prescribe an appropriate curriculum.

Students will earn the 24 units by completing the following:

**Academics: 8.0\***  
(i.e., Math, Language, Reading)

**Personal Development: 5.0\***  
(i.e., Wellness, Family Life, Living Skills, Computers)

**Vocational: 5.0-7.0\***  
(i.e., Vocational Technology, Business, Computers, Work Experience, etc.)  
Students must complete a minimum of two of the six-eight credits in their career choice area.  
Students must complete a minimum of one credit (maximum two credits) in Off-Campus Work Experience or complete a one credit internship program.

**Electives: 4.0-6.0\***

\* An IEP, ESL or other district team may modify the above requirements to meet individual needs.

- III. Option #3: When a student has not been able to complete the requirements set forth in Options 1 or 2, but has been regular in attendance, an IEP, ESL or other district team may evaluate the course work he/she has completed and determine that he/she is eligible to receive a Certificate of Completion.

The process of applying for and processing approval of requests regarding the awarding of diplomas for students are dealt with in the administrative rules of the school district.

END OF POLICY

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Legal Reference(s):

[ORS 329.035](#)

[ORS 329.095](#)

[ORS 332.107](#)

[OAR 581-021-0071](#)

[OAR 581-022-1110](#)

[OAR 581-022-1130](#)

[OAR 581-022-1210](#)

[OAR 581-022-1350](#)

Cross Reference(s):

[IKF](#) - Graduation Requirements