

**Greater Albany SD 8J  
Administrative Regulation**

Code: **IKFAA-AR**  
Adopted: 3/12/01  
Revised: 9/27/04, 8/13/07  
Orig. Code(s): AR 6610

**Personalized Career Diploma**

DECLARATION OF INTENT

We have reviewed and understand the graduation requirements for the class of \_\_\_\_\_.  
After discussing all options, we agree that the individual education program selected best meets  
\_\_\_\_\_’s needs and should be employed in the pursuit of  
a Personalized Career Diploma. We understand that a personalized program will not meet all graduation  
requirements, and that \_\_\_\_\_ will not be  
eligible for a standard high school diploma under such a plan.

A Personalized Career Diploma will be awarded after completion of 24 units in the following areas:

**Academics: 8.0\***

(i.e., Math, Language, Reading)

**Personal Development: 5.0\***

(i.e., Wellness, Family Life, Living Skills, Computers)

**Vocational: 5.0-7.0\***

(i.e., Vocational Technology, Business, Computers, Work Experience, etc.)

Students must complete a minimum of two of the six-eight credits in their career choice area. Students must complete a minimum of one credit (maximum of two credits) in Off-Campus Work Experience or complete a one credit internship program.

**Electives: 4.0-6.0\***

\* An IEP, ESL or other district team may modify the above requirements to meet individual needs.

The student and parent may, at any time, initiate a return to a regular diploma program. We understand that such a change may require that the student attend high school beyond the usual 4 years (grades 9 through 12).

\_\_\_\_\_  
Parent/Guardian<sup>1</sup>

\_\_\_\_\_  
Special Education Teacher/ESL Teacher/Alternative  
Education Teacher

<sup>1</sup>As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).

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Student

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Administrator

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Counselor