

**Greater Albany SD 8J**  
**Administrative Regulation**

Code: **JECBA-AR(1)**  
Revised/Reviewed: 10/82; 3/12/01; 5/23/11  
Orig. Code(s): AR 5105-A

## **Admission of and Diplomas for Foreign Exchange Students**

### **Definition**

Foreign exchange students - those students who are enrolled in our schools via a recognized and approved exchange student program, e.g., American Field Service, Rotary, etc.

### **Admission**

Foreign exchange students may be admitted to our schools. There will be no tuition payment required; however, student body fees may be charged. If the organizations that sponsor students do not have money for this purpose, school clubs may assist in paying for student body fees and other school expenses.

### **Diplomas**

Exchange students have the opportunity to earn a standard (honors, or modified) diploma or receive an honorary diploma based on the following:

#### **Standard (honors or modified) Diploma Requirements**

1. The decision to earn a standard (honors, modified) diploma must be made and agreed to below prior to the end of the student's second week of enrollment;
2. The student will be subject to the same procedures as a regular transfer student, e.g. his/her records will be evaluated and the classes needed to graduate with a standard (honors, or modified) diploma will be specified;
3. Satisfactory completion of the specified courses and graduation requirements.

#### **Honorary Diploma Requirements**

1. The student will enroll in the regular program without the requirement to meet graduation standards;
2. The student will be encouraged to take classes that are expected of all students in his/her class and/or logical extensions of classes he/she may have taken in his/her home school;
3. The student will be encouraged, but not required, to take U.S. History.

## Informing Students

Foreign exchange students and their host families will be informed of the above options at the time the student registers. Agreement, in writing, to the chosen option must be obtained at the time and retained in the student's permanent file. After that time, any changes in option must be agreed upon by the student, the host family and the school administration and will depend on the availability of the time and courses to fulfill the requirements.

### Foreign Exchange Student Diploma Requirement

I wish to graduate \_\_\_\_\_ with  
(High school name)

\_\_\_\_\_ Diploma for the \_\_\_\_\_ school year.  
(A Standard or an Honorary)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Host Parent Signature \_\_\_\_\_ Date \_\_\_\_\_