

**Greater Albany SD 8J**  
**Administrative Regulation**

Code: **JEFA-AR**  
Adopted: 7/23/79  
Revised/Readopted: 3/12/01, 8/11/03  
8/13/07  
Orig. Code(s): BP 5210

### **Closed Campus**

The district operates as a closed campus. The definition of the limits of the campus of each school will be defined by the building principal.

Parking lots will be considered to be off limits and students will not go to their vehicles without permission from the office.

Students will be permitted to walk home for lunch if they are within walking distance and if they file a permission slip, signed by their parents or guardians<sup>1</sup>, at the office indicating that this will be a regular occurrence. Only students who live within walking distance will be considered for approval. Any exceptions must meet the agreement of the building principal. Once approval is granted, the student must:

1. Use the most direct route to and from school;
2. Avoid trespassing on private property;
3. Not violate any city, state or federal law;
4. Maintain a no-tardy record upon returning to school from lunch;
5. Not ride in a vehicle driven by anyone other than a parent or guardian, unless written authorization is obtained from the parent or guardian.

This privilege can be revoked at any time.

High school juniors and seniors may, with parent or guardian permission, be granted the privilege of leaving campus during lunch if they meet criteria established by the school's principal. Approval of this privilege will include specific direction regarding the use of motor vehicles for transportation. This privilege can be revoked at any time at the discretion of the principal. High school principals will report to the superintendent or designee by the end of each semester on the status of limited open campus lunch privileges on their respective campuses.

---

<sup>1</sup>As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300-125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).

Students with early release will have that permission also registered at the school office. Vehicles will not be used for other purposes during the school day, except as approved by the principal.

Permission slips for leaving school during lunch, for early dismissal or other times shall be written by a parent or guardian and must meet with approval of the principal.

Violations will mean immediate disciplinary action.

**Note:** The closed campus policy is a Board decision and was instigated for the following reasons:

1. Complaints from citizens of the community;
2. Problems due to student smoking;
3. Littering by students;
4. Unsafe crossing of the streets;
5. Driving vehicles without permission;
6. Fighting;
7. Destruction of property;
8. Non-students loitering during the school day;
9. Use of alcoholic beverages;
10. Truancy.