

**Greater Albany SD 8J
Board Policy**

Code: **JGD**
Adopted: 11/27/95
Revised/Readopted: 3/12/01; 8/13/07; 8/24/15;
8/24/15
Orig. Code(s): BP 5318; BP 5220

Suspension

The Board authorizes student suspension for one or more of the following reasons:

1. Willful violation of school regulations;
2. Willful conduct which materially and substantially disrupts the rights of others to an education;
3. Willful conduct which endangers the student, other students or staff members;
4. Willful conduct which damages district property.

Students and parents are given notice of possible discipline actions resulting from student misconduct that may result in suspension in the Student/Parent Handbook made available by the district.

Out-of-School Suspension – Is defined as one of the following:

1. A temporary exclusion from school for a period not to exceed 10 school days;
2. Exclusion in cases being investigated and/or pending expulsion;
3. In special circumstances a suspension may be continued until some specific pending action occurs such as a physical or mental examination, incarceration by court action, a hearing by the superintendent or designee and/or until the Board has taken official action;
4. Saturday school and/or after school or before school detention may be assigned as disciplinary consequences in the place of suspension when appropriate.

In-School Suspension – Is defined as:

Exclusion of students from class attendance for a designated length of time to be determined by the administration.

Suspension – The student shall have notice of charge(s) in such terms as will afford an opportunity to defend the right to engage in the conduct, or show innocence of the conduct charged.

In suspending students:

1. The student will be informed of the charge in writing, including the specific acts that support the charge and of the suspension. In out-of-school suspensions, the student may not be sent home for longer than 10 school days. Suspended students, until reinstated, are not to be on school grounds without administrative permission;

2. The parents or guardians¹ are notified by telephone whenever possible of the suspension and the reasons for the action. When parents or guardians cannot be contacted, the decision to send or take students home, to allow them to remain on school premises or refer them to the proper authorities must be made with consideration of each student's age, maturity and the nature of the misconduct that caused the suspension;
3. For an out-of-school suspension a letter is immediately mailed to the parents or guardians stating the time, date and the charge(s) for the suspension with procedures for reinstatement to be followed by the student and the parents or guardians. The statement may include a plan for the student to make up school work. In emergency situations that are the result of risk to health and safety, the district may postpone the suspension notice process until the emergency condition has passed;
4. The parents or guardians may request and will be given a conference with the building principal;
5. Principals shall be responsible for informing the superintendent or delegated representative the details of serious or persistent cases.

Saturday School

To provide greater opportunity for responding to student discipline needs, the Board has established Saturday School. The sole purpose of Saturday School is to offer an alternative to suspension when, in the judgment of the school administrator or his/her designee, it is deemed an appropriate alternative.

The administration shall write and distribute rules to assure the effective functioning of Saturday School.

END OF POLICY

Legal Reference(s):

[ORS 339.240](#)
[ORS 339.250](#)

[OAR 581-021-0050 to -0075](#)

Cross Reference(s):

JG - Student Discipline

¹As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005 (18).