

**Greater Albany SD 8J**  
**Administrative Regulation**

Code: **JGD-AR(3)**  
Adopted: 7/82  
Revised: 3/12/01, 8/13/07  
Orig. Code(s): AR 5220-C

**Saturday School**

School \_\_\_\_\_ First Saturday School  
Guide \_\_\_\_\_ Previously Attended Saturday School

Held at Memorial Middle School, 1050 Queen Avenue SW (8:00 a.m. - 12:00 noon)

Name \_\_\_\_\_ Date of Saturday School \_\_\_\_\_

Parent/Guardian<sup>1</sup> Name \_\_\_\_\_ School \_\_\_\_\_

Address \_\_\_\_\_ Grade \_\_\_\_\_ Today's Date \_\_\_\_\_

Phone \_\_\_\_\_

Reason for Saturday School: (Suspension)

\_\_\_\_\_ Smoking \_\_\_\_\_ Skipping \_\_\_\_\_ Off Campus Violation \_\_\_\_\_ Defiant

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Parent and Student Information**

Saturday school is designed as an alternative to suspension from school and provides the following information: One, the student knows the parent/or guardian and school staff are in touch with each other as a result of a serious offense; Two, there is a consequence to breaking rules that is more suitable and more effective than suspension from school. Students are required to bring school work or reading materials to Saturday school and will be required to study and learn in a structured environment. The Saturday school, and the following rules by which it runs, help the students to be responsible members of their school.

---

<sup>1</sup>As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005(4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of those factors listed in ORS 319B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581.015-0005(18).

1. Time: 8:00 a.m. to 12:00 noon. Students are expected to arrive on time and stay until 12:00 noon. A parent must be available for phone communication during the Saturday session.
2. Students are to bring study materials for four hours, including a library book to read if they finish their work early.
3. Smoking is not permitted on or near the school premises. Students driving are not permitted to smoke while in the automobile on the school parking area. Violation of this rule will result in additional disciplinary action.
4. There will be a two minute break at 9:30 a.m. and again at 11:00 a.m. Students may go to the restroom one at a time.
5. Since restrooms and drinking water are available, students are not permitted to leave the room except during breaks.
6. There is no talking among students.
7. No radios or other entertainment devices will be allowed.
8. Students who are not prepared and/or uncooperative will be asked to leave Saturday school. An attempt will be made to contact the parent or guardian by phone at that time. Future disciplinary action will be expected.
9. If a student is asked to leave Saturday school, he/she is suspended from the regular school, the parent must contact the vice principals the following Monday.

---

Parent/Guardian Signature