

# Alsea School District 7J

Code: **IFCA-AR**  
Adopted: 11/12/98  
Readopted: 7/12/10; 1/13/16  
Orig. Code(s): IFCA-AR

## Site Councils

### Operating Philosophy

All positions and recommendations developed by the Site Council shall be consistent with effective schooling tenets, the district mission statement, philosophy and Board adopted goals.

The district shall have Site Councils at each school. Site Councils shall consist of the following:

### Membership

Each building council shall consist of employees with a direct connection to the particular school site and such other individuals as provided by statute and as determined by the district. Site Councils shall be formed and structured as follows:

Category	Selection Procedure	Number
Teachers (Includes all licensed teachers)	Elected by Licensed teachers at school site	Not more than half
Classified Employees	Elected by classified employees at school Employees at school site	Not less than 1
Building administrator or designee	Appointed by building administrator	Not less than 1
Parents of students enrolled at the school	Selected by the parents of students attending the school, by a process to be defined by the Board	Not more than half
Community-at-large	Determined by Board Appointed by Council	

### Membership Election Procedures

Elections of teachers and classified employees shall occur on or before November 1 of each year. Elected members shall serve until the subsequent election or their term as approved by the Board has expired.

### Membership Appointment Procedures

The Board may determine others positions as deemed appropriate. Such positions may include, but are not limited to: local school committee, business leaders, students and members of the community-at-large. Appointments to these positions will be made by the Site Council.

## **Terms**

Terms of service for Site council members will be determined by the council with final approval by the Board.

## **Council Structure**

Each Site Council shall designate a chair and such other officers as deemed appropriate. The Site Council shall submit to the Board for approval a proposed plan of operation which shall include, but not be limited to, the manner in which meetings will be conducted, agenda development, decision-making process, distribution of minutes and procedures for public and other staff input. Operational plans will also include provisions for ongoing communications with the Board and administrative staff as appropriate.

## **Council Duties**

Within the parameters established above, Site Councils shall be responsible for the development of plans to improve the professional growth of the school staff, the improvement of the schools' instructional program, the development and coordination of grants-in-aid for the professional development of teachers and classified employees as provided for in Oregon Revised Statutes and Oregon Administrative Rules.

Additional duties shall be set by Board policy

## **Limitation of Council Authority**

No council shall have the authority to override an action of administrative rule/regulation, administrative decision or Board policy without the approval of the superintendent and the Board, respectively. Council decisions may not abrogate any provision of district collective bargaining agreements, other district contracts or law, except through the wavier process.

## **Public Meetings Law**

Site Councils, the duties of which include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting and recordkeeping requirements of the Public Meetings Law.