

# Ashland School District 5

Code: **CCB**  
Adopted: 10/14/08  
Readopted: 5/08/17  
Orig. Code(s): CCB

## Line and Staff Relations

The superintendent will establish clear understanding for all staff about working relationships in the district. Lines of direct authority will be those approved by the Board upon recommendation of the superintendent and shown on the district's organizational chart. The superintendent will review the organizational chart with the Board on an annual basis.

Staff members will be expected to refer matters requiring administrative action to the administrator to whom they report. The administrator will refer such matters to the next higher administrative authority when necessary. All staff will inform their immediate supervisor of their activities by whatever means the supervisor considers appropriate.

Lines of authority do not restrict the cooperative working relationship of all staff members in developing the best possible programs and services. In addition, this policy does not restrict protected labor relations communications of bargaining unit members. The established lines of authority represent direction of authority and responsibilities. When the staff work together, the lines represent a two-way flow of ideas to improve the programs and operations of the district.

END OF POLICY

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### Legal Reference(s):

[ORS 332.505](#)

[OAR 581-022-1720](#)

Lebanon Education Association/OEA v. Lebanon Community School District, 22 PECBR 323 (2008).