

Ashland School District 5

Code: **DLB**
Adopted: 2/10/03
Readopted: 5/08/17
Orig. Code(s): DLB

Salary Deductions

Authorized payroll deductions will be made upon an appropriately submitted written request from the employee.

Salary deductions may be authorized by employees, as approved by the Board and administration. Included are deductions such as:

1. Financial institutions;
2. Charitable organizations;
3. Association dues;
4. Annuities;
5. Insurance;
6. Employee approved deductions.

The district will comply with federal requirements that establish maximum annual tax-sheltered annuities (TSA) allowable contributions. The district reserves the right to reduce, suspend and/or reinstate employee TSA contributions at any time to ensure compliance with applicable law.

Automatic deductions, except those required by law, will not be made from an employee's pay without authorization of the Board.

END OF POLICY

Legal Reference(s):

[ORS 243.650\(10\)](#), (16)
[ORS 243.666](#)

[ORS 332.505](#)
[ORS 652.110](#)

[ORS 652.120](#)
[ORS 652.610](#)

I.R.C. §403 (2006).
29 C.F.R. § 541.603 (2004).