

**Athena-Weston  
School District 29J**

Code: **DBEA**  
Adopted: 10/14/02  
Readopted: 8/10/15  
Orig. Code(s): DBEA

**Budget Committee**

The Board shall appoint seven citizens of the district to serve in conjunction with the seven Board members which shall comprise the budget committee. There shall be one appointed budget committee member from each Board member's residential zone.

It is the duty of the budget committee to approve the proposed or revised budget for the succeeding year.

The term of office for the appointed position is three years or to fulfill the unexpired term of a member who has resigned his/her position.

A majority of the constituted committee is required for passing an action item. Majority for 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Any appointed budget committee member missing two consecutive budget committee meetings shall be declared as having vacated his/her position, unless he/she has contacted the budget committee chair with an excusable absence. Excused absence may be illness in the family, personal illness or personal business that requires immediate attention.

In the event a position is declared vacant, the Board shall appoint a successor at the next special or regular meeting.

In the event a proposed budget committee candidate who resides in a zone position cannot be found, the Board reserves the right to appoint a member from one of the other zones.

The budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

END OF POLICY

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**Legal Reference(s):**

[ORS 174.130](#)

[ORS 192.610 to -192.710](#)

[ORS 294.305 to -294.565](#)