

**Use of Feature Films/Videos in the School\*\***

Prior to showing a feature film/video in a school, the instructor must seek the written approval of the principal for any films rated PG or above. At least five days prior to showing, the instructor shall submit (in writing) to the principal the following information on the particular film:

1. Title and brief description;
2. Purpose of the showing;
3. Match with course objectives;
4. Proposed date of showing;
5. When and how parents will be notified or, if necessary, grant consent and preview the film/video;
6. Audience rating.