

# Baker School District 5J

Code: **BFD**  
Adopted: 3/14/00  
Orig. Code(s): BFD

## Board Policy Implementation

All new or amended policies will become effective on the day after adoption by the Board, unless a specific date is included in the motion for adoption.

### Policy Implementation (Enforcement)

The policies developed by the Board and the administrative rules developed to implement policy are designed to increase the probability of an effective and efficient school system.

Administrative staff is responsible for informing employees of existing policies and rules and for seeing that they are implemented in the spirit intended.

### Policy Dissemination

The superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board and the administrative rules and regulations needed to put them into effect.

New and revised policies will be maintained in a policy manual to be updated by district staff as new policies are developed or existing policies are revised or repealed.

Each Board member will be provided with a current policy manual.

Each school shall provide at least one copy of the Board's policy manual in the school's library and one copy in the business office. Each employee will be specifically notified of the existence and availability of personnel policies. The Board's policy manual shall be considered a public record and shall be open for inspection at the district office during regular working hours.

END OF POLICY

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### Legal Reference(s):

[ORS 192.410\(4\)](#)  
[ORS 332.107](#)  
[ORS 332.505](#)

[OAR 581-022-1610](#)  
[OAR 581-022-1720](#)

### Cross Reference(s):

BFF - Suspension of Policies  
CH - Policy Implementation