

## **Student Health Services Procedures**

The following procedures are developed to assist the district in complying with Oregon Administrative Rules as well as to provide health-related services to students in the district.

### **Building Referral Procedure**

1. The referral agent will inform the administrator and/or counselor of the possible health needs of students.
2. The administrator/referral agent and/or counselor will confer and outline an action plan to follow.

### **Educational Needs**

Staff may enlist the support of community resource people to assist in demonstrations and group discussions as related to the school health curriculum.

### **Prevention and Appraisal Needs**

Staff shall participate in the prevention and appraisal process by involvement in screening, review of the student's health history, observation of a student and serving as the primary referral agent when appropriate.

The following is a list of appraisal and prevention needs that the district shall address:

1. Provide for required staff in-service necessary to implement the health services program;
2. Health examinations for the district personnel and students as required for participation in specific district programs.
3. Continuous appraisal of the food services program to maximize efficiency and effectiveness;
4. Continuous appraisal of the school environment (physical plant) so that learning is encouraged by healthy and safe surroundings;
5. Screenings to include:
  - a. Hearing - annually for kindergarten, first, second and 6th grades, plus any other referrals;
  - b. Vision - annually for kindergarten, first, second, sixth, and eighth grades, plus any other referrals;
  - c. Scoliosis - sixth grade plus any other referrals;

6. Weight and heights (grades K-6) shall be recorded at the beginning and end of each school year.
7. Administrators in each building shall ensure that students are properly immunized according to Oregon Revised Statutes and applicable Oregon Health Division Rules;
8. Staff members shall initiate referrals for existing/potential emotional problems of students;
9. All district personnel shall participate in various ways (See COMMUNICABLE DISEASE PLAN) to provide an overall program for communicable disease prevention and control;
10. It is the responsibility of all district personnel to refer any and all health conditions that may be questionable or abnormal. Referral will occur as described in other district documents or Oregon Revised Statutes and Administrative Rules.

### **Treatment Needs**

When recognizing students requiring treatment for injury and illness, staff will respond by:

1. Initiating referral of possible communicable diseases when symptoms are first observed or signs are questionable or obviously abnormal;
2. Providing or summoning first aid to students in need. Referral will be made to parents and/or physician. Emergency medical assistance will be summoned when deemed necessary;
3. Initiating a referral or directing the student to a primary information source when health information or health-related services are requested.