

**Baker Web Academy
Charter School**

Code: **EEBB**
Adopted: 8/06/12

Use of Private Vehicles for Public Charter School Business

The director will develop regulations for staff use of private vehicles that will safeguard the charter school, its employees and students in matters of safety, insurance and liability. The Board will review such regulations at least annually.

No staff member will use a private vehicle for charter school business, including the transportation of students, without approval in accordance with established charter school procedures. Authorization to use a private vehicle must be obtained before actual use of the vehicle. Staff members who are authorized to use a private vehicle on charter school business will be reimbursed in an amount established by the Board.

At least two staff members or a parent/guardian and one teacher must accompany a student being transported in a private vehicle.

END OF POLICY

Legal Reference(s):

[ORS 30.260 - 30.265](#)
[ORS 338.115\(2\)](#)
[ORS 801.455](#)
[ORS 811.210](#)
[ORS 815.055](#)
[ORS 815.080](#)

[OAR 735-102-0010](#)

Cross Reference(s):

DLC - Expense Reimbursements