

Black Butte School District 41

Code: **BBAA**
Adopted: 12/01
Readopted: 3/10/09; 8/24/10; 1/13/14
Orig. Code(s): BBAA

Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of his or her position only when the Board is in legal session.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as his or her own.

Members will inform themselves with information requested through Board action, information supplied by the Board designee and information gained by participating in Board professional activities.

Members of the Board will adhere to the following procedures in carrying out the responsibilities of Board membership:

1. Request for Information

Any individual member of the Board who desires a written report or a survey prepared by the Board designee will make such a request to the Board designee. A copy of such material will be sent to each member of the Board. Requests for reports or information which incur additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Any member of the Board may request a legal opinion. Such requests, however, should be made to the Board chair.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests from staff, students or members of the public, such information is to be conveyed to the Board designee for action.

4. Board Members Relationship to Administration

Individual Board members will become informed about the educational program of the district, may visit the school or other facilities to gain information required to become so informed, and may request information from the Board designee, but will not intervene in the administration of the district or its school.

5. Contracts Made By Individual Board Members

Contracts made by individual Board members without authority of the Board are not valid.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Cross Reference(s):

BHD - Board Member Compensation and Expense Reimbursement