

# Black Butte School District 41

Code: **KG**  
Adopted: 8/09  
Readopted: 8/24/10; 3/11/14

## Community Use of District Facilities

The Board supports the community education concept, which encourages the use of district facilities by community members for recreation, education and service activities. Any organization or individual not officially supported in part by the district's regular operating budget may be allowed to use school facilities only with the express consent of the Board or its authorized designee.

Any use of district facilities by nonschool individuals and organizations must not interfere with any regular district function or service related to the district's primary role of providing a public education. Employees or nonschool individuals or organizations may not use the facilities for the purpose of private gain.

The Board expects the users to treat the facilities with respect. A *District Facilities Use Application* must be submitted by the person or group to the school office in coordination with administrators of the involved facility. The users must agree to all guidelines on the *District Facilities Use Application*. The original copy of the agreement will remain in the school office, with copies distributed to the appropriate building administrator, building custodial staff and facility user.

Approval for using the facilities will be granted for a period not to exceed three months. Requests must be resubmitted if the user desires to continue usage.

No activity shall take place in or on district property without full and appropriate supervision of district staff.

The Board shall designate a representative to have the authority to permit and arrange for the emergency use of district facilities and equipment by officially designated authorities and/or organizations.

END OF POLICY

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### Legal Reference(s):

[ORS 330.430](#)  
[ORS 332.107](#)  
[ORS 332.172](#)

### Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials  
KGF/EDC - Authorized Use of District Equipment and Materials  
KI - Public Solicitation in District Facilities