

Blachly School District #90

Code: **LGA-AR(1)**
Adopted: 10/18/89
Readopted: 5/20/09
Orig. Code(s): LGA-AR

Public Appeals and Complaints about Alleged Violations of Standards

The Board recognizes a need to implement a procedure for the prompt resolution of complaints alleging violations of standards as outlined by the Oregon Department of Education.

Standards include all those areas as outlined in the Standards for Public Schools provided by the Oregon Department of Education (ODE).

Any complainant who resides in the district or any parent or guardian of children attending school in the district qualifies to participate in the procedure described below.

1. All complaints to school personnel shall be reported immediately to the superintendent/principal, involved, whether these come by telephone, letter or by personal conference.
2. The principal/superintendent shall encourage the complainant to discuss the nature of the alleged classroom violation and the complainant shall be given the opportunity to talk to the instructor involved.
3. If the complainant wishes to pursue the matter further, he shall be supplied with a printed form, "Request For Investigation of Standard" (Exhibit A), which must be filled out and submitted to the principal/superintendent in charge of standards before formal consideration shall be given to the complaint.
4. The standard which is the subject of the complaint shall not be altered pending final action by the Board.
5. The superintendent/principal in charge of standards will arrange for a review committee including but not limited to the, an administrator, a Board member, a lay person, an appropriate content area specialist or coordinator.
 - a. The lay person and board member shall be appointed by the Board chair.
 - b. The committee shall meet as soon as possible and return a written report of its findings to the superintendent/principal within three weeks of its appointment.
 - c. The committee may recommend that the alleged violation be:
 - (1) In total compliance;
 - (2) In partial compliance (specification shall be stated for total compliance);
 - (3) In noncompliance.
 - d. The superintendent/principal shall immediately report the recommendation of the review committee to the Board, whose decision shall be final.
 - e. The decision of the Board shall be transmitted to the superintendent in charge of standards, to the appropriate professional personnel and to the complainant.

EXHIBIT A
REQUEST FOR INVESTIGATION OF A STANDARD

Date _____

Request initiated by _____

Person making request represents: Him/Herself _____

Group _____

Name of group _____

1. What is the standard?

2. What is the alleged violation?

3. What is the recommendation(s) to rectify the alleged violation?

Date

Signature

Received by curriculum director on _____
(date)