

**Brookings-Harbor
School District 17C**

Code: **AGA-AR**
Adopted: Unknown
Revised/Readopted: 10/22/03
Orig. Code(s): KM-AR

Exceptional Service Recognition Program

According to Policy AGA, Board members, employees, community members and students may make nominations for recognition at any Board meeting prior to and including the March meeting.

The following procedure will be followed:

1. Principals and supervisors will make everyone aware of the program;
2. Nomination forms will be provided upon request;
3. Recommendations from each school or department will be forwarded to the superintendent through the principal or supervisor;
4. Principal/Supervisor will review the nomination form to ensure that it has been filled out in its entirety;
5. If there is any reason a person should not be considered, the principal/supervisor will notify the superintendent of the reasons in writing.

BROOKINGS-HARBOR PUBLIC SCHOOL DISTRICT

Nomination for Exceptional Service Recognition

Recipient _____

Nature of Contribution _____

Submitted for Board consideration _____

by _____

Board consideration on _____ Board decision on _____ Board decision YES _____ NO _____ Induction Ceremony on _____
