

**Brookings-Harbor
School District 17C**

Code: **BFC**
Adopted: 1/18/88
Revised/Readopted: 10/22/03
Orig. Code(s): BFC/BFG/BFGA

Adoption and Revision of Policies

Board policies will be subject to alteration, addition or deletion only upon majority vote of the Board at any regular or special meeting which all members have been notified of the proposed alteration, addition or deletion in writing at least 24 hours in advance. In most cases, a first reading of the policy will be scheduled on the agenda of a regular meeting prior to the adoption at a subsequent regular meeting.

A proposed change in policy will not be made at the meeting in which the change is proposed unless an emergency situation arises. A unanimous vote of the Board is required to declare an emergency situation.

The formal adoption of policies will be recorded in the Board minutes. Only those written statements so adopted and so recorded will be regarded as official Board policy.

Any formal motion or action of the Board which, as a revision of existing policy, creates, amends or supplements policy will be called to the attention of the Board when reviewing the policy for formal adoption.

Board policy documents will be printed and assembled in loose-leaf manuals. When additions, deletions or amendments are made to Board policy, the addition, deletion or amendment will carry the adoption date and the corrected copy will be published and inserted in each Board policy manual at the earliest opportunity.

The operation of any section or sections of policies not established by law or specifically listed in the current collective bargaining agreement may be temporarily suspended by a majority vote of the Board at a regular or special meeting.

The policy manual will be reviewed annually in order to keep it current.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.505](#)

[OAR 581-022-1610](#)

[OAR 581-022-1720](#)

Cross Reference(s):

BFG - Board Policy Review