

**Brookings-Harbor
School District 17C**

Code: **FF**
Adopted: 10/22/03
Readopted: 1/15/14

Naming New Facilities

Schools and individual facilities will be named by location whenever possible. The Board will consider requests from school and community groups to name a portion of a building, a single building on a campus with multiple buildings, or a specific area on campus for a person who is not living, provided the proposed name has special significance and/or the person has made an outstanding contribution to the school or the school system and has been deceased for at least three years. The group making the request must agree to provide appropriate recognition, such as a plaque, portrait or marker for the school. The Board will consider the request after its approval by the administration.

Names may be presented by petition, by chosen committees or by other representative groups in the area. The Board has the final decision in naming schools.

The Board will officially name a school on or before the bid is let for construction of the school.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)