Brookings-Harbor
School District 17C

Code: **IGBHC-AR**
Revised/Reviewed: 10/22/03; 5/20/15

Alternative Education Notification

NOTE: Prior to this form being completed, the student must have been referred for an evaluation of his or her eligibility to receive alternative programming or services based upon established district criteria.

This Authorization Form must be approved by the principal prior to student placement in any alternative program or activity. Placement may only begin on (or after) the date this form has been approved. The district shall not be obligated to provide financial support for any alternative program placement which is not authorized by the principal, after the required referral and evaluation process has determined the eligibility of the student for such services. Authorization for placement in any alternative program or activity expires semi-annually and must be reevaluated and reauthorized at the end of the first term and/or at the end of the school year.

Student _____ ☐ Male ☐ Female
Last First MI
Address _____
Street City State Zip
Date of Birth _____ Present Age _____
Present School _____ Present Grade Level _____
Name(s) of Parent or Guardian _____
Home Phone _____ Emergency Phone _____

Reason for Placement is Based Upon the Following Criteria:

☐ Erratic attendance, not benefitting from education program.
☐ Second severe discipline problem within a three-year period.
☐ It is necessary to meet a student's educational needs and interests.
☐ Considering expulsion as a disciplinary alternative.
☐ The student has been expelled. Length:
☐ Other Reason (describe) _____

Date of Initial Referral: _____
Initially Referral by: _____
Reason for Initial Referral: _____
Placement is Authorized for: _____ Other: _____
☐ Full Day ☐ Half Day: Note: If placement is for half-day, describe other components of placement if any:
_____

Signature of parent indicating notification of placement: _____

Date by which First Reevaluation is to be Conducted: _____

Signature of principal: _____

NOTE: Original of this form (on blue paper) is to be kept on file at school office. Copy to be sent to the superintendent, and also given to student or parent/guardian to be presented to the alternative program service provider when the student is enrolled at that site.