

Field Trips and Excursions

All district-sponsored field trips must have a district staff member serve as trip leader and as the primary chaperone responsible for supervision. All field trips must be preapproved by the appropriate principal, and meet the guidelines as described in policy. The trip leader is responsible for the supervision of students, and for providing oversight and guidance to any nonstaff person who accompanies the trip as a nonstaff chaperone.

Nonstaff chaperones are nonstaff volunteers which meet district's volunteer required screening process and, in addition, are approved by the superintendent or designee to supervise students during off-campus activities.

Parents wishing to accompany their child on off-campus activities and are not approved as nonstaff chaperones may be approved on a case-by-case basis by the superintendent or designee.

To enhance the supervision of students, a nonstaff chaperone may also accompany a group of students as a nonpaid chaperone for a district-sponsored field trip. Arrangements for any nonstaff chaperone(s) to accompany a district-sponsored field trip shall be made in advance by the trip leader, and shall be approved by the appropriate principal.

Nonstaff chaperones on district-sponsored field trips must follow the directions of the trip leader. Nonstaff chaperones shall rely on the trip leader for guidance and direction in assisting with supervision of students.

Chaperones shall agree to help enforce district rules and regulations regarding student behavior in a consistent and uniform manner. Expectations for student behavior on field trips are identical to those of the regular school program. Nonstaff chaperones are expected to inform the supervising staff member who serves as the trip leader when infractions of student behavior occur.

Nonstaff chaperones are subject to the same Board policies and administrative regulations regarding conduct as are district staff. Nonstaff chaperones are subject to the same screen process requirements as other volunteers. Nonstaff chaperones must agree to the following stipulations:

1. They will not use physical force in dealing with inappropriate student behavior, except as may be absolutely necessary to prevent physical harm to other students, staff, other nonstaff chaperones or self;
2. They will not use insulting, foul, profane or vulgar language;
3. They will not wear inappropriate or sexually suggestive clothing or jewelry;
4. They will not use, possess or distribute any illegal drug or controlled substance, including any narcotic, hallucinogenic, amphetamine, barbiturate or marijuana drug, or appliances associated with the use of such drugs;

5. They will not use, possess or distribute any alcoholic beverage during the time they are responsible for students;
6. They will not use, possess or distribute any tobacco product while in the presence of students.

Nonstaff chaperones shall be reimbursed by the district for admission charges or related activity fees (if any) while volunteering to assist with student supervision on a district-sponsored field trip.