

Credit for Proficiency

Purpose

The purpose of this policy is to provide opportunities to students to allow them to demonstrate the full extent of their knowledge and abilities and appropriate credit for their efforts outside the normal classroom environment. This policy directs district schools to:

1. Offer flexibility as they meet each student's diverse needs, interests, and levels and rate of learning;
2. Create additional options for students based on Oregon's high standards and broad accountability system;
3. Empower and encourage local decision making and creativity.

Definitions

"Career development" is defined as "the exploration of personal interests and abilities with regard to career selection, and the development of tentative career goals."

"Career-related learning experiences" are defined as "structured student activities in the community, the workplace, or in school that connect academic content and career-related learning to real life applications. These experiences extend, reinforce and support classroom learning. They include, but are not limited to:

1. Workplace mentoring;
2. Workplace simulations;
3. School-based enterprises;
4. Structured work experiences;
5. Cooperative work and study programs;
6. On-the-job training;
7. Apprenticeship programs;
8. Service learning; and
9. Field-based investigations."

“Community partnerships” are defined as “collaborations to network resources to assist students to meet state and local standards and prepare students for post high school transitions. These partnerships include parents, students, business, education, government and community-based organizations.”

“High school” is defined as “any combination of grades 10-12 in districts providing a junior high school containing grade 9; any combination of grades 9-12 organized as a separate unit; grades 9-12 housed with grades K-12; grades 7 or 8-12, if approved by the Oregon Department of Education.”

“Middle school” is defined as “an organizational unit composed of any combination of grades 5, 6, 7, and 8 organized separately from other elementary grades and identified as a middle school with the Oregon Department of Education.”

“Proficiency” is defined as “sufficient evidence of student demonstrated knowledge and skills that meet or exceed defined levels of performance.”

“Unit of credit” is defined as “certification of a student's successful completion of classroom or equivalent work (e.g., independent study, work experience, research) in a course of at least 130 clock hours, or equivalent as set out in OAR 581-022-1131.”

Criteria

A high school student may receive proficiency credit toward a diploma or a modified diploma when work experience, prior or alternative education, or community service program provides sufficient evidence of knowledge or skill in a particular subject area that demonstrates defined levels of proficiency or mastery of recognized standards, including knowledge and skills (e.g., state academic content standards and essential skills, industry-based or other national or international standard). The superintendent may require the student to complete classroom or equivalent work, take and pass a competency or skills assessment, to provide work samples or other documentation of learning, or to complete any combination of the above to the satisfaction of the superintendent.

Guidelines

The district recognizes that prior learning and work experience may provide learning that will be useful to the student’s current education and future career. The district encourages career development counseling (see Board policy IJ - Guidance Program) and supports a student’s decision to pursue career education.

1. Pursuant to OAR 581-022-1131, the district may grant proficiency credit when the method for accruing credit is described in the student’s personal education plan and the student either:
 - a. Successfully complete classroom or equivalent work (e.g., required and elective courses, supervised independent study, career-related learning experiences, project-based learning) in a course of at least 130 clock hours in accordance with OAR 581-022-0102. The classroom or equivalent work must meet the Common Curriculum Goals and academic content standards required by OAR 581-022-1210; or
 - b. Demonstrates defined levels of proficiency or mastery of recognized standards, including knowledge and skills (e.g., state academic content standards and essential skills, industry based

or other national or international standards) by any one or more of the following options as approved by the district:

- (1) Successfully completes completing classroom or equivalent work in or out of class, where hours of instruction may vary;
- (2) Successfully passes an appropriate exam;
- (3) Provides sample of work or other assessment evidence which demonstrates equivalent knowledge or skill; and
- (4) Provides documentation of prior learning activities or experiences, (e.g., certification of training, letters, diplomas, awards, etc.); or
- (5) Successfully completes a combination of the requirements set out in the above subsections.

The Board may seek the advice of the superintendent, district staff, and the community in deciding which local programs, community partnerships and career-related learning experiences would provide valuable and comparable learning environment for students. The Board directs the superintendent to develop and maintain an administrative regulation that establishes criteria for granting proficiency.

END OF POLICY

Legal Reference(s):

[ORS 329.885](#)
[ORS 332.107](#)
[ORS 336.615 to -336.665](#)

[OAR 581-022-0102](#)
[OAR 581-022-1130](#)
[OAR 581-022-1131](#)

[OAR 581-022-1140](#)
[OAR 581-022-1350](#)
[OAR 581-023-0008](#)