

Materials Distribution**

Requests by individuals or groups to distribute pamphlets, booklets, flyers, brochures, leaflets and other similar materials to students for classroom use or to take home shall be submitted to the school administration for review and approval. Materials shall be subject to review by the building principal and/or superintendent. The method of distribution will be solely by placement on a table for review by students during non-class time and by parents during normal business hours. Materials may be approved based upon a consideration of legitimate educational concerns. Such concerns shall include:

1. Whether the public might reasonably perceive the materials to bear the sanction or approval of the district if distributed to students;
2. Whether the materials are being distributed with the primary purpose of generating financial gain for a private corporation or individual;
3. Whether the materials are directly related to any instructional goals;
4. Whether the material is inappropriate based on the age, grade level and/or maturity of the reading audience;
5. Whether the material is poorly written, factually inaccurate, inadequately researched, misleading, imbalanced, biased or prejudiced;
6. Whether the material advocates or implicitly condones the use of alcohol, tobacco or illegal drugs;
7. Whether the material may be libelous, profane, obscene or is demeaning or critical of another person's race, religion, sex, disability, language or ethnic group;
8. Whether the material advocates or implicitly condones violence or the possession of weapons by individuals on school property or at school-sponsored events;
9. Whether the material advocates or implicitly condones the damage or destruction of school or personal property;
10. Whether the material discloses confidential information or adversely affects any student's or staff member's rights to privacy;
11. Whether the material advocates or implicitly condones breaking school rules, district policies or the commission of any unlawful acts; or

12. Whether the material is generally disruptive to the school environment, or whether school officials can reasonably forecast the materials may cause substantial disruption or material interference with school activities.

The practice of distributing pamphlets, booklets, flyers, brochures, leaflets and other similar materials shall be periodically reviewed to ensure that the mere volume of requests has not become an interruption to the overall educational process.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)

Cross Reference(s):

GBI - Gifts and Solicitations

IIAD - Special Interest Materials

KI - Public Solicitation in District Facilities

KJ - Advertising in District Facilities