



Code: **BDDF**
Adopted: 10/18/78
Revised/Readopted: 9/13/89; 10/10/90; 9/08/04;
9/25/13
Orig. Code(s): 1170.1; 1420

Conduct of Board Meetings

The district will adopt the following rules for governing the conduct of its members and the proceedings of its Board meetings. This is within the definition of meeting rules as specified by Oregon Revised Statute.

Robert's Rules of Order, Newly Revised, "Procedure for Small Boards," will be used as guidelines unless excepted by one or more of the following procedures:

1. Members are not required to obtain the floor before making motions or speaking, which they can do while seated;
2. Motions must be seconded;
3. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained;
4. Informal discussion of a subject is permitted while no motion is pending.

Official business of the Board shall be transacted by motion and recorded.

The chair shall decide all questions relative to points of order, subject to an appeal to the entire Board.

After a motion has been made, any member may raise an objection on the grounds that such motion is in violation of existing rules and regulations.

The chair shall rule on such objection, and if his/her ruling is not accepted by any member, such member can appeal the ruling to the entire Board.

Individual votes on motions and/or resolutions will be by "yes" or "no," and the result of each member's vote will be recorded by name unless the vote is unanimous, which will then be recorded as such. A Board member who abstains from voting will be so recorded.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)

[ORS 165.540](#)

[ORS 192.650](#)