



Disposal of District Property

A sale of all outmoded, obsolete, surplus, unwanted and/or excessively damaged equipment and supplies will be conducted by the district when the accumulation of such equipment and supplies justifies such a sale. If the surplus equipment and materials do not warrant the expense of a surplus sale, the items may be disposed of in a manner least expensive to the district. District residents, when feasible, shall receive prior notification of such sales so they will have an equal opportunity to take advantage of such a sale.

Consequently, the following regulations are established to govern such district sales:

1. At least 10 days prior to the sale, a public notice will be posted on the district website by the director of business and operations;
2. The public notice will include a description of the items to be sold and/or where the items may be inspected;
3. All sales will be on a strict cash and carry, first come, first serve basis;
4. The sale of all equipment and supplies having a unit value in excess of \$500 will normally be conducted by means of a sealed bid or auction process;
5. No warranty expressed or implied will be given by the district on any items offered for sale;
6. If such public sales fail to produce any interested buyers or bidders, such material may then, at the discretion of the superintendent, be disposed of as scrap and junk or be donated to appropriate charitable or educational agencies;
7. District funds will not be expended when donating materials beyond the cost, which would have been necessary to dispose of the materials as scrap and junk;
8. Upon receipt of full payment, a bill of sale will be issued. Items purchased become the property of the purchaser upon receipt of bill of sale. At that time the district shall be released from any responsibility for the care and protection of the items but will continue to exercise reasonable efforts to safeguard the items. The purchaser shall, at his/her expense, remove all items purchased within seven days of the sale date;
9. The district reserves the right to reject any and all bids made and to withdraw any item from the sale if, in its opinion, the best interest of the district will thereby be promoted.