



Code: **EEACA**  
Adopted: 9/25/91  
Revised/Readopted: 10/26/11; 1/29/14; 5/13/15  
Orig. Code(s): EEACA

## **Driver Selection, Certification and Training**

### **School Bus Driver Selection**

Selection procedures will be developed to ensure acceptance of drivers whose capabilities are commensurate with job responsibilities. Each new school bus driver will be selected for his/her potential for improving the fleet's record and performance.

1. School bus driver selection will be based on: investigating application references, a driving record report from the Department of Motor Vehicles (DMV), a criminal records check, a pre-employment physical and drug testing, planned oral interview, tests and a driver-training program.
2. Drivers are expected to behave in a professional manner and adhere to rules and procedures in accordance with Oregon Department of Education (ODE) rules, federal, state and local laws and district policy and procedures. Drivers are expected to read and adhere to the content of the state commercial driver's manual, the district employee handbook and the transportation driver's handbook. Discipline procedures will be in accordance with district policy.

### **School Bus Driver Certification**

1. No school bus driver shall be placed on a route transporting students in a school bus who does not possess a current School Bus Driver's Certificate issued by the ODE and a Commercial Driver's License issued by the DMV or does not meet other qualifications of federal, state and local law, Board policy or district procedure. In emergencies only drivers who are on the Oregon Department of Education emergency driver's list will be used.
2. A school bus manufacturer, school bus dealer or school bus mechanic is not required to have a school bus endorsement while operating a school bus that is not transporting students.

### **Driver Certification Nonschool Bus**

1. No person shall be allowed to transport students in a vehicle other than a school bus who does not meet the requirements of the Oregon Department of Education, federal, state and local laws, Board policy and district procedure.
2. No person shall operate any district vehicle that does not meet federal, state and local laws, Board policy or department procedures to operate the vehicle.

## Driver Training

Drivers will receive training and instruction in accordance with ODE rules, federal, state and local laws, within Board policy and as determined appropriate by administration and the transportation department.

END OF POLICY

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### Legal Reference(s):

[ORS 659.840](#)

[ORS 659A.300](#)

[ORS 659A.306](#)

[ORS Chapters 801, 802, 807, 809, 811, 813](#)

[ORS 807.038](#)

[ORS 820.110](#)

[OAR 581-053-0002](#)

[OAR 581-053-0003](#)

[OAR 581-053-0004](#)

[OAR 581-053-0031](#)

[OAR 581-053-0040](#)

[OAR 581-053-0053](#)

[OAR 581-053-0060](#)

Omnibus Transportation Employee Testing Act of 1991, 49 U.S.C. §§ 31301-31317; 49 C.F.R. Parts 40, 382, 391-395 (2006).  
Federal Motor Carrier Safety Administration Regulations, 49 C.F.R. Part 391, §§ 391.42, 391.43 (2014).

### Cross Reference(s):

GBED - Medical Examinations/Drug Testing

GBEDA - Drug and Alcohol Testing - Transportation Personnel

GCDA/GDDA - Criminal Records Checks/Fingerprinting