



Code: **EEACE**
Adopted: 4/26/00
Revised/Readopted: 2/25/09; 1/29/14
Orig. Code(s): EEACE

Loading and Unloading

The administration shall make arrangements to provide supervision of students during loading times at school. Procedures will also be in place to provide adequate supervision of students upon arrival at school.

Buses shall be scheduled into loading areas ahead of school dismissal times whenever practical.

Once a student boards a bus for transportation to school, he/she shall leave the bus only at the school site or for the purpose of making regular transfer from one bus to another.

During school to home transportation, students shall leave the bus only at their regular bus stop, unless they have written permission from their parent or legal guardian, validated by a district official, or written permission from a district official to leave the bus at another authorized bus stop. No special stops will be scheduled.

Students may ride a bus, other than their regularly assigned bus upon written request from parent/guardian subject to approval by the transportation supervisor or designee. The privilege shall not be available if it creates overloading of the regular route bus. Bus stops or routes will not be altered to accommodate this service.

The privilege of any specific group may be forfeited by violations of bus rules and regulations by any individual member of the group.

END OF POLICY

Legal Reference(s):

[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021-0050](#)

[OAR 581-053-0010 \(11\)](#)

[OAR 581-053-0230\(9\)\(v\)](#)