



Code: **GD**
Adopted: 11/88
Revised/Readopted: 8/28/91; 10/26/11; 4/09/14
Orig. Code(s): GD

Classified Staff/Classified Staff Positions

The classified staff service shall consist of a group of positions approved by the superintendent, which are classified staff according to the duties and responsibilities involved in the work and which do not require a teaching certificate as a condition of employment.

All classified staff positions shall be identified as nearly as possible to the specific qualifications of employees, their assignments, responsibilities and duties.

All classified staff shall be expected to become familiar with all of those rules and regulations that pertain to their service and welfare, including those found in the policy book.

Classified services are essential to the successful function of a school system. Management of classified operations is therefore an important responsibility of the district administration. It should be remembered, however, that education is the district's central function, and all classified services shall be provided, guided and evaluated by this requirement.

In order to provide support services that are truly supportive of the educational program, the Board establishes these broad goals:

1. To provide a physical environment for teaching and learning that is safe and pleasant for students, staff and public;
2. To provide safe transportation for students to and from school and nutritious meals for students;
3. To provide support services, resources and assistance with responsiveness in terms of timeliness and degree of fulfillment of the needs of the educational program as they develop.

The classified staff of the district shall be so organized that each principal and the total district shall receive the maximum support service to provide the greatest opportunity for a well functioning educational program for all of the children within the district, within available staff resources.

Classified staff personnel shall at all times be governed by Oregon Revised Statutes, regulations of the Oregon State Board of Education, rules of the local Board and regulations approved by the superintendent.

The classified staff, under the guidance of delegated leadership by the superintendent, shall share the responsibility of a continually improving program of education for the children and youth in the community by providing designated auxiliary services of a high quality.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)

[ORS 332.505](#)

[ORS 659.805](#)

[ORS 659.850](#)

[ORS 659A.009](#)

[ORS 659A.029](#)

[ORS 659A.030](#)

[ORS 659A.142](#)

[ORS 659A.145](#)

[ORS 659A.233](#)

[ORS 659A.236](#)

[ORS 659A.309](#)

[ORS 659A.409](#)

[OAR 581-021-0045](#)

[OAR 581-022-1720](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.

Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

GAB - Position Descriptions

IC/ICA - School Year/School Calendar