

# Central Point School District 6

Code: **DK**  
Adopted: 8/28/01  
Orig. Code(s): DK

## Payment Procedures

All claims for payment for district funds will be processed by the fiscal officer. Payment will be authorized against invoices properly supported by approved purchase orders, with properly submitted vouchers, or in accordance with salaries and salary schedules approved by the Board.

As an operating procedure, the Board will receive a monthly financial report. Actual invoices, statements and vouchers will be available for inspection by the Board if requested.

The fiscal manager will be responsible for assuring that budget allocations are observed and that total expenditures do not exceed the amount allocated in the budget for all items.

END OF POLICY

---

### Legal Reference(s):

[ORS 294.305 - 294.565](#)  
[ORS 328.460](#)

### Cross Reference(s):

DIC - Financial Reports and Statements