

Central Point School District 6

Code: **GCCA**
Adopted: 8/28/01
Orig. Code(s): GCCA

Posting of Professional Staff Vacancies

The district shall attempt to recruit the most suitable qualified applicants for filling any teaching or administrative positions. Announce vacancies will be posted in all buildings and a copy of the posting will be sent to Central Point Education Association. During the summer vacation such notices will be processed in accordance with the collective bargaining agreements(s). All notices will include the following information:

1. Job title;
2. Qualifications: certification requested;
3. Essential job functions;
4. Special requirements;
5. Terms of employment;
6. Salary range;
7. Posting dates;
8. Closing dates;
9. Other, as may be required/requested by administrator initiating the job order.

All postings will notify applicants that equal employment opportunity and treatment shall be practiced by the district. The employers' duties under the Americans with Disabilities Act, including the duty to reasonably accommodate upon request and with appropriate advance notice will be clearly stated.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).