

Central Point School District 6

Code: **GDD**
Adopted: 4/16/87
Orig. Code(s): GDD

Hiring of Classified Staff

Applications will be considered for specific classified positions on the basis of written job descriptions. Applications will be presented to the person who will supervise the employee, who will then arrange interviews as appropriate. The names of persons recommended for employment may be submitted to the Board or the choice may be made by district administrators, as the Board directs.

Applicants for classified positions will:

1. Complete an application form provided by the district;
2. Possess the necessary training and experience for the position;
3. Provide requested information concerning training and experience;
4. Be available for a personal interview should it be necessary.

Upon hiring, the applicant selected for the position will be given written notice of employment containing starting date, salary and any other terms and conditions of employment. If no response is received within five working days from the date of mailing such notice, the Board or administrator may elect to offer the position to another applicant.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)

[ORS 332.505](#)

[ORS 659.805](#)

[ORS 659.850](#)

[ORS 659A.009](#)

[ORS 659A.029](#)

[ORS 659A.030](#)

[ORS 659A.109](#)

[ORS 659A.142](#)

[ORS 659A.145](#)

[ORS 659A.233](#)

[ORS 659A.236](#)

[ORS 659A.309](#)

[ORS 659A.409](#)

[OAR 581-021-0045](#)

[OAR 581-022-1720](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.