

Central School District 13J

Code: **BCE/BCF**
Adopted: 1/03/11
Orig. Code(s): BCF

Board Committees

Special committees may be appointed by the Board for specific purposes to serve until their assignment is completed. The entire Board may meet as a committee-of-the-whole called work sessions. Committee-of-the-whole meetings may be called by the chair or any four Board members.

The function of special committees will be fact-finding, deliberative and advisory rather than legislative or administrative. The committee will make recommendations directly to the Board as a whole, which alone may take action. A committee will not have the power to act for the Board except as the Board has specifically authorized, but will make recommendations to the Board. Committee recommendations and reports will become an official part of Board minutes. Committee meetings may be called by the Board chair, the committee chair or any committee member.

The Board will adopt guidelines for each committee as appropriate, which will include, but not be limited to, the following:

1. The committee's charge which shall include, but not be limited to, a statement of purpose and responsibility;
2. The resources the Board will provide;
3. The length of time the committee is asked to serve and the approximate date(s) on which the Board wishes to receive committee report(s).

All meetings of special committees and of committees-of-the-whole will be publicly announced and the public will be permitted to attend. The Board and its committees may sit in executive sessions to discuss matters when such sessions are required or permitted by law.

END OF POLICY

Legal Reference(s):

[ORS 192.610](#)
[ORS 192.630](#)
[ORS 294.336](#)
[ORS 329.704](#)
[ORS 332.107](#)

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL (2003).