

Central School District 13J

Code: **BDD**
Adopted: 11/02/98
Readopted: 1/03/11
Orig. Code(s): BDD

Board Meeting Procedures

1. Quorum

A majority of the members of the Board shall constitute a quorum.

2. Vote Needed for Exercise of Powers

The affirmative vote of at least four members present at any meeting having a quorum shall be considered sufficient for action, except for actions required otherwise by law or these policies. If only four members are present, a unanimous vote is required to approve a motion.

3. Board Member Voting

Each member's vote on all motions will be recorded in the minutes.

4. Abstaining From Vote

If a Board member chooses to abstain from voting, such abstention will be recorded.

5. Parliamentary Procedure

Official Board business will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedure in Small Boards" as modified by the Board will govern the Board in its deliberation. Modifications will include the following: Motions will all be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable.

The chair will decide all questions relative to points of order, subject to an appeal to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)

[ORS 244.120\(2\)](#)

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)