

# Central School District 13J

Code: **DBE**  
Adopted: 12/07/98  
Readopted: 2/07/11  
Orig. Code(s): DBE

## Budget Preparation

The business manager, under the direction of the superintendent, has the overall responsibility for budget preparation and will develop such procedures necessary to ensure that the proposed budget reflects all areas of school operation.

The superintendent and administrative staff will identify budget priorities for the district and will make recommendations related to these priorities to the Budget Committee.

The superintendent will deliver the budget message and the proposed budget to the Budget Committee.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.542 - 328.565](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL .

OR DEP'T OF REVENUE, LOCAL BUDGETING MANUAL.

### Cross Reference(s):

DBEA - Budget Committee