

# Central School District 13J

Code: **DLBA**  
Adopted: 11/03/03  
Readopted: 2/07/11  
Orig. Code(s): DLBA

## Payroll Advance

Payroll advances will only be considered under emergency situations. Repeated requests will not be honored. All requests for advance salary payments shall be submitted in writing to the superintendent. Payment will not exceed the amount of net salary earned at the time of the request. If approved, the amount of the advance will be reduced by any associated additional processing costs.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[ORS 652.140](#)