

# Central School District 13J

Code: **DN**  
Adopted: 2/07/98  
Readopted: 2/07/11  
Orig. Code(s): DN

## Disposal of District Property

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

1. Items estimated by the business manager to have a value of less than \$500 may be sold by the facilities/maintenance manager at prices estimated to be the market values of the items. If unable to produce any interested buyers, property may be disposed of as scrap or junk. All sales by the facilities/maintenance manager will be recorded by item and price;
2. Property or materials estimated by the business manager to be greater than \$500 may be declared surplus and may be sold by the facilities/maintenance manager through a bidding procedure. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies.

END OF POLICY

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### Legal Reference(s):

[ORS 279B.055](#)  
[ORS Chapters 279A](#), 279B and 279C  
[ORS 332.155](#)

### Cross Reference(s):

DID - Property Inventories