

# Central School District 13J

Code: **FF**  
Adopted: 5/01/00  
Readopted: 4/04/11  
Orig. Code(s): FF

## Naming New Facilities

The district shall provide for the naming of new facilities. Names will meet one or both of the following criteria:

1. Indication of location;
2. Honoring the historical and educational importance of an individual.

This procedure pertains to the naming of a whole facility, not a part or a portion. In cases where schools are to be named for individual(s), such person(s) shall have been deceased for a year or longer.

The following steps will be utilized in the selection of a name for a new facility.

1. At the appropriate time, the superintendent will recommend that the Board commence the process for naming a district facility.
2. The Board will direct a committee to implement the process for naming a district facility.

### **Make-up of Committee:**

The Board shall appoint a committee of eight citizens, two from Monmouth, two from Independence, one rural, one representative from the licensed staff, one represented from the classified staff, one student, and one representative from the administration, who shall serve as committee chair, with a vote cast only in the case of a tie.

The committee shall seek community input for name proposals and will present a list of three school names to the superintendent, who will forward them to the Board. The Board shall make the final decision on the naming of the new facility.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.107](#)