

# Central School District 13J

Code: **GCDA/GDDA**  
Adopted: 6/06/11  
Readopted: 10/01/12; 9/14/15; 5/02/16

## **Criminal Records Checks/Fingerprinting**

All newly hired employees shall be required to submit to a nationwide criminal records check and fingerprinting. Individuals contracting with the district and their employees, who have direct, unsupervised contact with students, shall also be required to submit to a nationwide criminal records check and fingerprinting.

The Board may require an Oregon criminal history check for individuals considered for volunteer service for the district who have direct, unsupervised contact with students.

The district shall begin the employment of an individual or terms of a district contractor on a probationary basis pending the return and disposition of such criminal records check and/or fingerprinting. The service of a volunteer will not begin before the return and disposition of a criminal background check.

An individual who has failed to disclose the presence of criminal convictions that would not otherwise prevent his/her employment with the district as provided by law will not be employed or contracted with by the district. The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.

Criminal records checks and fingerprinting fees as required by the Teacher Standards and Practices Commission shall be paid by the individual. Fees as required by all other individuals subject to such checks and/or fingerprinting shall be paid by the district.

The superintendent shall develop administrative regulations as necessary to meet the requirements of law.

END OF POLICY

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### **Legal Reference(s):**

[ORS 181.555](#)  
[ORS 326.603](#)  
[ORS 326.607](#)  
[ORS 336.631](#)

[ORS 342.143](#)  
[ORS 342.223](#)  
[OAR 414-061-0010](#)

[OAR 581-021-0500](#)  
[OAR 581-022-1730](#)  
[OAR 584-036-0062](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

### **Cross Reference(s):**

EEACA - School Bus Driver Examination and Training  
IICC - Volunteers